

## GENERAL PROVISIONS

### § 119.01 TITLE.

This subchapter shall be known and may be cited as the City Soliciting, Canvassing and Peddling Regulations.

('68 Code, § 3-1601) (Ord. 390, passed 6-21-71)

### § 119.02 PURPOSE.

The purpose of this subchapter is to provide for the health, safety and welfare of the people of the city by licensing and regulating persons engaged in soliciting, canvassing and peddling, as defined herein, within the city.

('68 Code, § 3-1602) (Ord. 390, passed 6-21-71)

### § 119.03 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**CANVASSING** or **SOLICITING**. The going from door to door, house to house, place to place and street to street within the city for the purpose of soliciting orders for or canvassing occupants or residents for the sale of food products, books, magazines, goods, wares or merchandise of any nature whatsoever, for future delivery, or for the purpose of soliciting orders for, or canvassing occupants or residents for, the installation or servicing of any household equipment or appliances, including but not limited to furnace or boiler repair and maintenance, repair and servicing of washing machines, clothes dryers, dishwashers, garbage disposals and incinerators, or the installation of storm windows and screens, awnings, roofing and siding of buildings, and the cleaning, painting or modernization of buildings.

**CLERK**. The Clerk of the city.

**LOCAL ORGANIZATION**. Any charitable or non-profit organization having its principal offices in the city, substantially serving the residents of the city.

**PEDDLING**. The going from door to door, house to house, place to place and street to street in the city, carrying, conveying or transporting, by person, wagon, motor vehicle or other type of conveyance, for the purpose of offering for immediate sale, food products, including but not limited to meat, fish, fruit, vegetables, farm produce or provisions, candy, goods, wares or merchandise of any nature whatsoever, and landscaping materials of all types.

('68 Code, § 3-1603) (Ord. 390, passed 6-21-71)

### § 119.04 LICENSE REQUIRED.

It shall be unlawful for any person to engage in or carry on the business of soliciting, canvassing or peddling, as defined in § [119.03](#), in the city, without first obtaining a license in compliance with the provisions of this subchapter.

('68 Code, § 3-1604(a)) (Ord. 390, passed 6-21-71) Penalty, see § [10.99](#)

### § 119.05 APPLICATION FOR LICENSE.

Applications for licenses required by this subchapter shall be made upon forms provided by the City Clerk, which shall be signed and verified under oath by the applicant, if an individual, or by the authorized agent for any firm, partnership, association, corporation, company or organization, and shall set forth the following:

(A) If an individual, the name, address and telephone number of the individual.

(B) If a partnership, the name, residence and business address and telephone number of each partner.

(C) If a corporation, the name, date and state under whose laws such corporation was organized, and if a foreign corporation, whether authorized to do business in this state; the names of the principal officers, directors and local representatives, their residences and business addresses and telephone number.

(D) If an employee, the name, residence and telephone number of the employee, together with written credentials setting forth this exact nature of his employment.

(E) The length of time for which the right to do business is sought.

(F) A photograph of the applicant or the agent for the applicant who is to do the actual canvassing, soliciting or peddling, which photograph shall be two inches by two inches showing head and shoulders of applicant or agent.

(G) A brief description of the product, products or services involved.

(H) If any soliciting, canvassing or peddling is to be carried on by a minor or minors between the ages of 14 and 17 years, an approved copy of State Department of Labor form L 52 showing the approved hours of work and the type of soliciting, canvassing or peddling to be done shall be attached to the application.

(I) For each applicant or agent or employee of an applicant under the age of 17 years, appropriate working papers shall be filed with the Clerk at the time of application.

('68 Code, § 3-1605) (Ord. 390, passed 6-21-71)

#### § 119.06 LICENSE FEES.

(A) The city shall, by resolution, determine the following fees to be paid to the Clerk at the time of the application, and no license shall be issued until such fees are paid:

(1) Individual license fee per year.

(2) Firm, partnership, association, corporation, company or other organization per year.

(3) Local non-profit organization per year.

(4) Duplicate copies of licenses per year.

(B) The issuance of a license and payment of the fee by a firm, partnership, association, corporation, company or other organization shall not waive the requirement that each individual person engaged in soliciting, canvassing or peddling shall also be licensed.

('68 Code, § 3-1606) (Ord. 390, passed 6-21-71)

#### § 119.07 INVESTIGATION; ISSUANCE OF LICENSE.

Upon receipt of application and fees as aforesaid, a copy of the application shall be forwarded to the Police Department for investigation. After investigation, the Chief of Police or his designee shall endorse on the application his approval or disapproval and return the application to the City Clerk, stating thereon any grounds for disapproval. In case of disapproval, the applicant shall be notified and no license shall be issued. If the application is approved, the license shall be executed and delivered to the applicant. Such license shall contain the signature and seal of the issuing officer, and shall show the name, address and photograph of said licensee. The Clerk may issue a license to a local organization without investigation upon being satisfied that such organization qualifies as such under this subchapter, and he shall notify the Police Department of the issuance of any such license.

('68 Code, § 3-1607) (Ord. 390, passed 6-21-71)

#### § 119.08 POSSESSION AND DISPLAY OF LICENSE.

Licenses issued under the provisions of this subchapter must be in the possession of the licensee at all times and must be displayed at the request of any police officer of the city or at the request of any citizen being solicited or canvassed or to whom goods or products are being peddled.

('68 Code, § 3-1609) (Ord. 390, passed 6-21-71) Penalty, see § [10.99](#)

§ 119.09 EXPIRATION OF LICENSE.

All licenses issued under the provisions of this subchapter shall expire on June 30 of each year.

('68 Code, § 3-1608) (Ord. 390, passed 6-21-71)

§ 119.10 ENTRY UPON PREMISES REQUESTING NO SOLICITATION OR CANVASSING PROHIBITED.

It shall be unlawful for any person to solicit or canvass upon any premises in the city if requested by anyone in control of the premises not to do so, or if there is placed on said premises in a conspicuous position near the entrance thereof a sign or any similar notice indicating in any manner that the occupants of said premises do not desire to have **solicitors**, canvassers or peddlers call upon them.

('68 Code, § 3-1604(b)) (Ord. 390, passed 6-21-71) Penalty, see § [10.99](#)

§ 119.11 ORDER OF GOODS OR PRODUCTS; REQUIREMENTS.

All orders taken by licensees shall be in writing and in duplicate, stating the name and address of both the **solicitor**, canvasser or peddler and his employer, and, if applicable, the terms of the order, a description of the goods or products involved, the same price, the down payment, the balance and the terms of payment of same. One copy of the order shall be delivered to the purchaser.

('68 Code, § 3-1610) (Ord. 390, passed 6-21-71) Penalty, see § [10.99](#)

§ 119.12 AUTHORITY TO ENFORCE.

The provisions of this subchapter shall be enforced by the Police Department, and it shall be the duty of any police officer of the city to require any person seen soliciting, canvassing or peddling, and who is not known by such officer to be duly licensed, to produce his license.

('68 Code, § 3-1611) (Ord. 390, passed 6-21-71)

SOLICITATION OF FUNDS

§ 119.25 COUNCIL RESOLUTION PREREQUISITE.

It shall be necessary for any person who desires to solicit funds from any of the residents or commercial establishments in the city to obtain a resolution of approval from the City Council before such solicitation can be commenced.

('68 Code, § 4-1001) (Ord. 264, passed 6-20-66) Penalty, see § [10.99](#)

§ 119.26 COMPLIANCE WITH RESOLUTION.

It shall be mandatory that any person who obtains the approval of the City Council for the solicitation of funds shall abide by all of the terms and conditions and restrictions, if any, that are set forth in such approving resolution.

('68 Code, § 4-1002) (Ord. 264, passed 6-20-66) Penalty, see § [10.99](#)

**Disclaimer:**

This Code of Ordinances and/or any other documents that appear on this site may not reflect the most current legislation adopted by the Municipality. American Legal Publishing Corporation provides these documents for informational purposes only. These documents should not be relied upon as the definitive authority for local legislation. Additionally, the formatting and pagination of the posted documents varies from the formatting and pagination of the official copy. The official printed copy of a Code of Ordinances should be consulted prior to any action being taken.

For further information regarding the official version of any of this Code of Ordinances or other documents posted on this site, please contact the Municipality directly or contact American Legal Publishing toll-free at 800-445-5588.

© 2015 American Legal Publishing Corporation  
[techsupport@amlegal.com](mailto:techsupport@amlegal.com)  
1.800.445.5588.